

LOS MEDANOS
COLLEGE

Planning Committee

AGENDA

February 5, 2015 2:00 – 4:00 pm

Core Conference Room – CO-420

Committee Chair: Kiran Kamath

Recorder: BethAnn Robertson

Committee Members: Catherine Fonseca, Ruth Goodin, Paula Gunder, Bob Kratochvil, George Mills, Cecil Nasworthy, Gail Newman, and Ryan Pedersen

CURRENT ITEMS						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Action</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome			Kamath		
2.	Public Comment	Listen to our college community	I	Kamath	5	
3.	Agenda Minutes from December 4 , 2014 Minutes from January 29, 2015	Review and approval Review and approval Review and approval	A A A	Kamath	5	
4.	Committee membership Role and Responsibilities Review approved Committee charges	Information and Discussion	I, D	Kamath	10	
<u>OLD BUSINESS</u>						
5.	SCUP Resource Book: Integrating Higher Education Planning and Assessment: A Practical Guide <i>(Please read attached handout prior to the meeting.)</i>	Continuous learning and growing planning capacity	I, D	Kamath	15	Full document on Planning Committee website (http://www.losmedanos.edu/planning/committee.asp)
6.	Strategic and Operational Plans	Develop operational details; process to integrate plans, to determine benchmarks/metrics, and to evaluate progress	I, D, A	Kamath	40	
<u>NEW BUSINESS</u>						
7.	Committee Organization	Determine how best to organize ourselves to accomplish our work efficiently and expeditiously	I, D, A	Kamath	15	

LOS MEDANOS
COLLEGE

Planning Committee

AGENDA

February 5, 2015 2:00 – 4:00 pm

Core Conference Room – CO-420

8.	Program Review Submission Tool (PRST) update timeline	Understand PRST modification timeline	I, D	Kamath	10	
9.	Announcements			All	5	
10.	Building Future Agendas: <ul style="list-style-type: none"> • Codifying a sustainable Program/Unit Review Validation or Review Process • Discuss strategies to implement Integrated Planning • Regular Cycles for Surveys and Reviewing the College Mission • Developing familiarity with Standard I • Discuss Administrative Unit Outcomes 	Gather Committee comments and suggestions re these and additional agenda items	I, D	All	10	
11.	Adjournment					
	Spring 2015 meeting dates: March 5, April 9, May 7					