LOS MEDANOS COLLEGE

Planning Committee
AGENDA
May 5, 2016   2:00 – 4:00 pm
Core Conference Room CO-420

Committee Chair: Bob Kratochvil

Recorder: BethAnn Robertson

Committee Members: Catherine Fonseca, Ruth Goodin, Nancy Ybarra, Paula Gunder, Cecil Nasworthy, Gail Newman, Silvester Henderson, Leetha Robertson, Tara Dale Sanders, Tabitha Romero, Mary Oleson (alternate)

Guests: Greg Stoup, Marilyn Sargent

Item #	Topic/Activity	Desired Outcome	Information Discussion Action	Lead	Time (mins)	Follow up
CURRENT ITEMS						
1.	Welcome			Kratochvil		
2.	Public Comment	Listen to our college community	I	Kratochvil	5	
3.	Agenda Minutes from May 5, 2016	Review and approval Review and approval	A A	Kratochvil	5	
	OLD BUSINESS					
4.	CCSSE Survey Update	Discuss timeline and status of results	I, D	Kratochvil/ Sargent	10	
5.	Research and Data • Update from Sub-Committee • District Research	Any updates from Sub-Committee Fall 2016 Monday Meeting on Data Inquiries/Comments from District Research	I, D	Kratochvil Goodin Stoup/Sargent	30	
6.	Administrative Units Program Review Rubric	Review and discuss rubric	I, D, A	Kratochvil	10	
	NEW BUSINESS					
7.	Program Review Submission Tool (PRST) Open and Close Dates Update to Implemented Modifications	Discuss and approve PRST open and close dates Discuss implemented modifications	I, D, A	Kratochvil/ B. Robertson	25	
8.	Educational Master Plan • Development of Sub-Committee(s)	Discuss a timeline and process for development of EMP Form a sub-committee (s) to begin work	I, D, A	Kratochvil/ B. Robertson	25	

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9.	Announcements			All	5	
10.	Building Future Agendas: • Frequency of Program Review Cycle • Discuss strategies to implement Integrated Planning • Regular Cycles for Surveys and Reviewing the College Mission • Discuss Administrative Unit Outcomes	Gather Committee comments and suggestions re these and additional agenda items	I, D	All	5	
11.	Adjournment					
	Fall 2016 meeting dates: October 6, November 3, December 1					