

LOS MEDANOS
COLLEGE

Planning Committee

AGENDA

March 2, 2017 2:00 – 4:00 pm

Core Conference Room CO-420

Committee Chair: Bob Kratochvil

Recorder: BethAnn Robertson

Committee Members: Nancy Ybarra, Gail Newman, Silvester Henderson, Leetha Robertson, Mary Oleson (alternate)

Guests: Greg Stoup, Marilyn Sargent

| CURRENT ITEMS | | | | | | |
|----------------------------|---|--|--------------------------------------|-----------------------------|--------------------|------------------|
| <i>Item #</i> | <i>Topic/Activity</i> | <i>Desired Outcome</i> | <i>Information Discussion Action</i> | <i>Lead</i> | <i>Time (mins)</i> | <i>Follow up</i> |
| 1. | Welcome | | | Kratochvil | | |
| 2. | Public Comment | Listen to our college community | I | Kratochvil | 5 | |
| 3. | Agenda Minutes from February 2, 2017 | Review and approval Review and approval | A A | Kratochvil | 5 | |
| <u>OLD BUSINESS</u> | | | | | | |
| 4. | Research and Data <ul style="list-style-type: none"> • Updates from District Research • Research Request Approval/Verification Process | District Research to provide updates on available data Update from the DWIEP Council Meeting | I, D | Kratochvil/ Sargent | 20 | |
| 5. | Program Review Survey (<i>See Handout</i>) | Review and approve Program Review Survey questionnaire and close date | I, D, A | Kratochvil/ B. Robertson | 20 | |
| 6. | Educational Master Plan (<i>See Handout</i>) <ul style="list-style-type: none"> • Discuss feedback regarding timeline • Writing Team/Consultant/Faculty | Discuss feedback on updated timeline Discuss next steps and development of an EMP Planning Team (?possible retreat) | I, D, A | Kratochvil/ B. Robertson | 20 | |
| <u>NEW BUSINESS</u> | | | | | | |
| 7. | Program Review Submission Tool (PRST) Requested Modifications for 2017-18 (<i>See Handout</i>) | Review and discuss list of requested modifications | I, D | Kratochvil/ B. Robertson | 30 | |

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| 8. | Senior Dean of Planning & Institutional Effectiveness | Update on filling position | I, D | Kratochvil | 10 | |
| 9. | Announcements | | | All | 5 | |
| 10. | Building Future Agendas: <ul style="list-style-type: none">• Frequency of Program Review Cycle• Discuss strategies to implement Integrated Planning• Regular Cycles for Surveys and Reviewing the College Mission• Discuss Administrative Unit Outcomes | Gather Committee comments and suggestions re these and additional agenda items | I, D | All | 5 | |
| 11. | Adjournment | | | | | |
| Spring 2017 meeting dates: April 6 th , May 4 th | | | | | | |