**PDAC MINUTES FOR**   
**May 18th, 2023**

**Members & Public:** Pittsburg - Library L-215 / Brentwood Conference room 125

**Public:** <https://4cd.zoom.us/j/81304789105>

**Meeting:** 10:00AM – 11:00AM

#### **MEMBERS Attended: Classified -** Courtney Diputado, Robert Delgado, Jim Kolthoff / **Faculty -** Erlinda Jones, Jill Buettner, Vacant / **Managers -** Rosa Armendariz, Natalie Hannum,

#### **MEMBERS Absent:** **Managers** - Jeffrey Benford / **Students -** Jacob Boyle

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| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** |
| 1. Welcome 2. Announcements (Public) | Erlinda/Robert | 5 | Information |
| **Consent Agenda** |  |  |  |
| 1. Review and Approval of Agenda    1. *Courtney D. makes motion, Jill B. seconds, all in favor.* 2. Review and Approval of Minutes 04/27/2023    1. *Erlinda J. makes motion, Jim K. seconds, all in favor.* | Erlinda J/Robert  Erlinda J/Robert | 10 | Action |
| **Business** | | | |
| 1. Updates-    1. Follow-up from previous meeting:       1. *InstructureCon – Lawrence was not available to attend this year.*       2. *Online Teaching Conference – Julie Lucca current role did not match the focus of OTC. It was recommended to talk to the department about other funding sources.*       3. *Great Deans Program – No Deans were available to attend or had already participated.*       4. *PDAC Mini-grant – We recommended to Nicole T. to check with Natalie about using dept. meetings for Julie Hubbard safety training.*    2. *The RP Group – Strengthening Student Success Conf. / Oct. 11th to 13rd*       1. *Goal is for SEM to identify a team to send to the conference.* 2. Review of Conferences and Summits    1. *Review budget for 2022-2023*    2. *Question, what is the total budget for PDAC development / Answer, there are two pools. Pool 1, Districtwide funds. Pool 2, General funding from LMC.*    3. *Review of budget for cost of expenses; registration, hotels, food, transportation, etc.*        1. *Conference rates have gone up*       2. *Hotel rates are up*       3. *What % have cost gone up?*    4. *Rosa will review cost of conferences with President Ralston.*    5. *Question, how can we tie equity focus dollars to fund PD conferences.*    6. *Review list of attendees of OTC.*    7. *Girlie Sison request for CA Great Teachers Seminar*       1. *PDAC in support and in favor to: Erlinda Jones motions to approve Girlie requests, Natalie second, all in favor.*    8. *Review of InstructureCon Conference*       1. *Possibly Edward Haven, InstructureCon. No conference fund requested.*       2. *Janith Norman attending OTC and/or InstructureCon?*    9. *Who else attended Great Teachers Seminar or Curriculum Institute.*    10. *LMC is becoming a member of HACU. Equity Focus and funded.*    11. *Colegas, APAHE, A2MEND, ASHIE, NCORE – Develop a budget for these conferences and request forms to attend.*    12. *NCTE – who goes? Who attends? How many people? How to fund?* 3. Fall 2023 Schedule    1. *Meetings are on the fourth Thursdays of every month.*    2. *09/28, 10/26, 11/03, and 12/14*    3. *Time – setting a precedent for not having meetings during class hours.*        1. *2:00pm to 4:00pm* | Erlinda J/Robert  All | 35 | Information/Action |
| 1. Upcoming and Conference Funding Recommendations    1. *Tess S. Conference Funding Requests – SEPAL Conference*    2. *Clarify with Tess, are they attending one day or two days?*    3. *Tess recommendation approved Robert D. makes motion, Courtney D. seconds, all in favor. - under condition they will be attending at least 2 days.*    4. *Jennifer S. Conference Funding Requests – The Dickens Project*    5. *Jill B. makes motion, Natalie H. seconds, all in favor.*    6. *Jill will send an email to Jennifer S. regarding a collaboration with English.* 2. PDAC Mini-Grants for Review    1. *None submitted.* | Robert D  Robert D | 5 |  |
| **Updates** | | | |
| 1. Staff Reports    1. *PD Program Coordinator position has been posted.*    2. *Districtwide PD – Summer workgroup for Equity Canva shell around Equity Pedagogy*   *Erlinda makes motion to adjourn meeting, Rosa Armendariz seconds, all in favor.*  *Meeting adjourn at 11:13AM.* |  | 5 | Information |
| **Future Meeting Date: TBD** |  |  |  |