**PDAC MINUTES FOR**
**Thursday, April 28, 2022**

**Zoom:** [**https://4cd.zoom.us/j/95674953058**](https://4cd.zoom.us/j/95674953058)

**Meeting: 3:30PM – 4:30PM**

**Attendees:** Erlinda Jones (Chair), Julie Von Bergen (Alternate Chair), Jill Buetner (PIP), Courtney Diputado, James Nogarr, Shondra West, Robert Delgado, Chialin Hsieh, Natalie Hannum, Jeffrey Benford, James Madden,

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| --- | --- | --- | --- | --- |
| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** | **Follow-Up/ Action** |
| Welcome Announcements (Public)  | Kwist/Delgado  | 5 | Information |  |
| **Consent Agenda**  |  |  |  |  |
| Review and Approval of Agenda * C. Hsieh makes motion to approve agenda.
	+ N. Hannum seconds. All in favor
 | Kwist | 15 | Action |  |
| **New Business** |  |
| **Membership: Review Membership / Structure/ and** [**Charges**](https://www.losmedanos.edu/profdev/documents/2020GoalsandObjectivesApproved.docx)* PDAC approves PD Conferences, Nexus Funding, PIP Funding, and PDAC Mini Grant
* Partner with IDEA about Mini-Grants
* PIP Membership includes: stipends, observational technology, access interdisciplinary community of faculty.
* PIP application for funding in fall 2022
* Nexus application for funding in fall 2022
* Approving conferences funding, as needed
* PDAC 14k funding (local) and 20k for District – District using 20k BEOI efforts (2021-2022) TBD for fall 2022.
* Impact Equity Mini-Grant application overview – up to 5k for a project. Or 3k for guest speaker.
* PDAC looks at Program Review, Climate study, and keeps PD at the college moving by making recommendations.
* Review of PD Activities, evaluation/assessment, measurement, interpretation of data and reports.
* PDAC charges and goals must align with the educational master plan and college work.
* Read PDAC Charges. Comments made:
	1. SLO assessment PD development trainings
	2. Building Collective spaces for different initiatives
	3. Recommendation for GROW trainings, and featuring trainings and invite folks to attend trainings.
	4. Adding Elumen to a PDAC Goal (and other software’s/hardware)

**FLEX WEEK UPDATE:** * Showing the tools in GROW, and 0ver 10k trainings.
* Employee Engagement Survey
 | KwistKwist /Delgado | 10 | Information |  |
| Upcoming and Conference Funding Recommendations * N/A

PDAC Mini-Grants for Review* N/A
 | Kwist /Delgado | 15 |  |  |
| **Old Business/Updates** |  |
| **Staff Reports** Courtney Diputado:* 1. Introduction: All Things Canvas, distance education, instructional software, smart classroom tech, zoom, and provide PD trainings on technology hardware and software.
	2. Student Tech Support – Peer to Peer helpdesk. 16hours for summer (total) – 10 hours for fall a week. Recording Studio equipment/Podcast studio equipment, Green screen lights, backdrop, mics, lenses, headphones. One-Stop Instructional Support space: Automated video recording space,
* R. Delgado motions to adjourn meeting at 4:33PM,\
	+ S. West seconds. All in Favor
 |  | 15 | Information |  |
| **Future Meeting Topics: TBD** |  |  |  |  |