**PROPOSED PDAC AGENDA FOR
Thursday, August 25, 2016**

**CO-420**

**2:00 - 4:00 P.M.**

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| **Topic/Activity** | **Lead** | **Time** | **Information, Discussion, Action, Follow-up** |
| 1. Welcome and Introductions
2. Announcements (Public)
 | Goodin/Oleson | 10 | Information |
| **Consent Agenda**  |  |  |  |
| 1. Review and Approval of Agenda (Hand-out)
 | Oleson | 5 | Action |
| **On-going Business** |
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| 1. Membership Openings
 | Goodin/Oleson | 10 | Information/Discussion |
| 1. Quorum Recommendations
 | Goodin/Oleson | 15 | Information/Discussion/Follow-up |
| 1. Budget for 2016-17
* Allocations
* Budgeting Process
 | Goodin | 10 | Discussion/Follow-up/Action |
| 1. Completing Strategic Plan
 | Goodin | 15 | Discussion/Follow-up |
| 1. Webpage updates
 | Oleson | 5 | Information |
| 1. On-line Process for Conference Funding
 | Oleson/Sanchez | 10 | Information |
| 1. Letter from Classified - Professional Development
 | Sanchez | 10 | Discussion/Follow-up/Action |

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| **New Business:** |
| 1. Professional Development L-215 Open House
 | Goodin | 5 | Discussion/Follow-up |
| 1. Mentoring/Job Shadowing for Classified/Managers
 | Goodin | 10 | Discussion/Follow-up |
| **Staff Updates**  |
| 1. Staff Reports
 | Diputado (3)Goodin (3)Oleson (3)Caldwell (3)Townsend (3)  | 15 | Information |
| **2016-17 MEETING DATES:** September 22, October 27, No Meeting Nov. 24, December 1, January 26, February 23, March 23, April 27, May 25 (tentative)  |  |  |  |