

SHARED GOVERNANCE COUNCIL MINUTES

DATE: October 12, 2011, 2011 TIME: 2:00 TO 4:00 P.M.

MEMBERS PRESENT: Cea, Columbus, Cutler, DeMille, Goodin, Kohler, Livingston, Placzkiewicz, Richards, Schmidt, Townsend, Villegas

Absent: Theo Adkins, Kiran Kamath

ACTION ITEMS/STANDING ITEMS		
<i>Item #</i>	<i>Agenda Item/Action</i>	<i>Follow-up</i>
1.	Public Comment <ul style="list-style-type: none"> New Student to the SGC: Fred Placzkiewicz 	
2.	Approve Agenda/Minutes <ul style="list-style-type: none"> Agenda – October 12, 2011 approved. Minutes – September 28 011 approved as corrected: Attendance: Add Bruce Cutler and remove Michael Norris.	
3.	Report on Follow-up Items From Previous Meetings <ul style="list-style-type: none"> Meeting with Planning Committee regarding Strategic Priorities Janice and Ruth attended the meeting. Discussion on doing an ed plan this year. The committee was in agreement that the President’s strategic priority is an important priority and that the other three were not adopted at this point. The committee is putting the conversation off until there is beginning work on the strategic plan. It was agreed to continue giving priority to improving our outcomes. The Planning Committee will continue work on the list and will report back to SGC. SGC Calendar of Activities - is on today’s agenda. SGC Communications with College Community Ruth will follow up with Tawny Beal to get the notes from the BRIC session. Discussion re: Saturday classes with senates – future agenda item? 	<i>Report-outs at next meeting.</i> <i>Ruth will follow up with Tawny Beal to get the notes from the BRIC session.</i> <i>Sat classes will be placed on a future agenda.</i>
4.	Constituency Report Outs: <ul style="list-style-type: none"> President – Discussed a state-wide issue of importance to the college. He distributed the draft recommendations prepared by the statewide Student Success Task Force. The District Chancellor has scheduled a district-wide meeting for November 1. Senate Report Outs: (2 minutes each) <ul style="list-style-type: none"> Academic Senate The Senate is continuing their GE discussion around the AA degree requirements. Regarding the elimination of Saturday classes: There are two departments that felt strongly about elimination of Saturday classes – they want to keep Saturday classes. POLSC would be amenable in changing room location to keep its Saturday class and Erich Holtmann is collecting feedback from the Math department.	
	<ul style="list-style-type: none"> Classified Senate 	

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	<p>Regarding the elimination of Saturday classes: The Senate discussed that Brentwood has had few complaints about the elimination of Saturday classes, so it be ok here at the main campus. It would be silly to have Saturday classes, where we do not have any services, i.e. cafeteria. Many students are taking M-F classes as well as online classes. Having Saturday classes would open up the college to more theft and vandalism. What about Drama, Music and extra-curricular activities? These had not been decided upon..</p> <ul style="list-style-type: none"> • Associated Students <p>Have entered into partnership with the Title V grant for textbooks on reserve. The grant will be purchasing transfer level textbooks and the Associated Students will be purchasing development education and CTE textbooks.</p> <p>Emergency loan program is in discussion.</p> <p>Regarding the elimination of Saturday classes: The Senate discussed that we should keep Saturday classes. A suggestion was made to move all Saturday classes into one building/location. There are more CTE classes offered on Saturdays than GE classes.</p> <ul style="list-style-type: none"> • Curriculum Committee <p>There is a state task force that eliminates repeatability for CTE courses. Performing arts, dance, music and drama would be the only areas that can be repeatable. Adaptive PE will also be repeatable.</p>	<p><i>Based on the senate reports, the Elimination of Saturday Classes will be placed on the next agenda to discuss cost saving and security issues.</i></p>
REPORT SESSION:		
5.	<p>Monday Meetings; Spring 2012 The final draft of the SP12 Monday meeting calendar was distributed. The calendar was approved.</p>	
STUDY SESSION:		
6.	<p>“Big O” Study Session SGC will have a retreat on November 30. This would be a good time to invite some of the major initiatives on campus that are particularly addressing the Big O.</p> <p>Notes: <u>Data</u> First Five</p>	

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	<p>CUE Synthesize data How do your programs relate to students as a whole.</p> <p>First Five Developmental Ed EXITO Learning Communities (Puente, Umoja, Honors, ACE) STEM IDEA Vision 20/20 CSSI (Soda Foundation) Transfer Center</p> <ul style="list-style-type: none"> • Purpose of retreat • Understand overlap • Similarities • Differences • What is missing • What is coming (timelines) • What is most successful aspects of our programs? • How do we define success - focus on Big O • How does opinion support data? • How do we collaborate with other initiatives, programs, infrastructure? • What is scalable? • What is most important that is scalable? • How do students move through system? • Pipeline (Greg Stoup’s slide) • Next steps 	<p><i>The retreat format will be discussed at the next SGC meeting.</i></p>
<p>7.</p>	<p>SGC Calendar A draft of the SGC Planned agendas was distributed. The SGC meeting calendar was revised. The RAP timeline was distributed in a separate document. Final draft will be placed on SGC website. Ruth will email the links to the documents, “Transfer Velocity” and “The Road Less Traveled.” Richard will develop a tentative timeline for the campus Accreditation cycle.</p>	

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	<p>SGC will not meet in during finals week - December 14th meeting. The SGC will hold a meeting after the retreat on November 30.</p>	
8.	<p>SGC's Role in Academic and Professional Matters which have College-Wide Importance (Current Example: GE Requirements)</p> <p>SGC reviewed the position paper that discusses the purpose, vision and role of SGC.</p> <p>SGC helps facilitate discussion on campus, although may not have any primary right in the discussion, SGC can help facilitate that discussions are taking place and that SGC can make a separate recommendation.</p> <p>The position paper states: <i>The Shared Governance Council facilitates communication among the various college constituencies, particularly between the Senates and the Associated Students, regarding policy matters of importance to the entire college community. As reliable and accessible written communications are key to institutional coherence and employee morale, the Council will promulgate recommendations of college wide importance. These communications can take many forms, but they should be constant, consistent and pervasive. For example, public hearings sponsored by the Shared Governance Council should be held once every semester or as needed for broad discussion and input.</i></p> <p><i>Additional activities that befit the energy and attention of the Shared Governance Council are assisting the President in assessing unforeseen or quickly developing opportunities for and threats to the college, and developing intervention strategies to address these.</i></p> <p>Changing graduation requirements is of major importance to the college, and affects classified staff, faculty, managers and students. In 1998 there was a mutually agreed upon task force to review GE requirements. Due to SB1440 and the removal local requirements, the Academic Senate (in spring 2011) decided to revisit the Graduation and GE requirements. The Senate decided not to form a task force, and the senate as a whole would take on the task. Without violating AB1725 and the faculty leadership, what is the role of the rest of the campus in changing graduation requirements? Should SGC make a recommendation, sponsor forums? The President would feel badly that it</p>	

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would be perceived that a small group of faculty is making significant changes that affect the rest of us, without us having the opportunity to discuss it or have input.

Topics being discussed:

- Reduce units
- What goes in box
- Double counting
- 5 SLO in every class?
- Role GE committee
- PE may be on the table
- Computer literacy may be out of date
- Librarian want information literacy
- Enrollment issues, loads, productivity, departmental prerogatives and a lot of emotion

The Academic Senate is taking straw votes. Once all topics are taken a straw vote, then it will be made public to the college before the final vote. The Senate has talked about having a forum. The scope is quite large, and the timeline to complete this may take a long time.

SGC has an agreed upon understanding of SGC's role regarding such matters.

Review the Academic Senate minutes online.

Keys to sharing and understanding:

1. Title V mandates
2. District mandates
3. Understanding of what process is.
4. Identification of what the key issues.
5. Information sharing across campus.
6. Opportunities for on-going input.

Do we see a role for SGC at this point in time? The SGC agreed that they do see a role. If the college has a forum, limit the forum around the issues that are identified. The first forum can be an informational forum that Academic Senate has learned and sharing it with the community. The next steps would be to attend Academic Senate meetings, and those who attended the forums, would have the background. Recommendation to the Academic Senate to have the forums and the first one would be the informational forum. Subsequent forums will be held to

President Livingston will research #3 and report back to SGC for sharing.

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	<p>provide input to the Academic Senate. Having the forum(s) would be helpful.</p> <p>SGC is requesting that President Livingston meet with A'kilah Moore, Academic Senate President on the possibility of holding the forums. The first forum would be an informational forum. Subsequent forums will be held to provide input to the Academic Senate.</p>	<p><i>President Livingston will meet with A'kilah Moore, Academic Senate President on the possibility of holding the forums.</i></p>
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NEXT MEETING: October 26, 2011