

Shared Governance Council

MINUTES

October 8, 2014 2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Sable Horton, Kiran Kamath, Bob Kratochvil, Linda Kohler, Ronke Olatunji, Ginny Richards, Tue Rust, Diona Shelbourne, Justin Simon, Jamila Stewart

Item #	Topic/Activity	Handouts/ References	Action(s) Taken
STAN	DING ITEMS:	, , , , , , , , , , , , , , , , , , ,	
1.	Public Comment		
	• N/A		
2.	Welcome & Introductions		
	Review		
	Agenda for October 8, 2014		
	The SGC members unanimously reviewed and approved the agenda for October 8. MSC: Shelbourne/Simon.		Agenda
3.			approved
	• Minutes for September 24, 2014		11
	The Council members reviewed and approved the minutes from September 10. MSC: Rust/Shelbourne		Minutes
	 Yeas – Horton, Kohler, Rust, Shelbourne, Simon; Nays – N/A; Abstentions – Stewart. 		approved
4.	Old Business		
	4a. SGC Priorities & Sub-Committees		
	Accreditation – Meeting with Visiting Team Members		
	o President Kratochvil introduced Tim Flood, a member of the Accreditation Visiting Team, who was observing a portion of the SGC	Accreditation	
	meeting. The President provided a recap of SGC's involvement in the Self Evaluation process, along with an overview of the committee's activities in 2013-14.	<u>2014</u>	
	o Mr. Flood and the SGC members engaged in a discussion about: 1) how items come forward to SGC [placed on agenda by President		
	or put forward by constituency groups]; 2) how a group (e.g. Classified Senate) exchanges information with the committee [report-		
	outs and "Campus Communication" on SGC agenda, bi-directional communication, feedback, and reports at Senate meetings]; and		
	3) the process used to replace equipment/resources (e.g. a faculty member replacing a mass spectrometer) [submit Program		
	Maintenance request, which is reviewed by President's Cabinet during RAP cycle or throughout the year; Program Improvement and		
	Classified Staffing proposals are reviewed by SGC in the Spring].		
	o Following Mr. Flood's departure, four additional members of the Visiting Team arrived to observe the SGC meeting: Dr. Helen Cox,		
	Dr. Carolyn Inouye, Ms. Virginia May, and Dr. Randy Peebles. President Kratochvil provided them with copies of SGC's 2013-14 recap of activities and actions.		
	• Sub-Committee Charges & Updates	<u>Strategic</u>	
	Nothing to report/discuss.	<u>Planning</u>	
	Strategic Planning	Key Dates	
	o Kiran Kamath reported that she will attend the upcoming LMCAS meeting to present the draft Strategic Directions, and that the		
	vetting has been completed with other groups. The next step involves producing a second draft, which will incorporate feedback	<u>Draft</u>	
	resulting from the vetting process; the second draft will be sent out in advance of the November 3 rd College Assembly. Ms. Kamath	<u>Strategic</u>	
	reviewed the four draft Strategic Directions, and noted that the document could come back to SGC for additional review (if needed).	<u>Directions</u>	
	Otherwise, it will be an action item on SGC's agenda for December 10.		
	SGC Position Paper	2003 SGC	
	Nothing to report/discuss.	Position Paper	

5.	New Business	
	5a. Smoking on Campus: E-Cigarettes	
	 Diona Shelbourne explained that LMCAS wanted to bring this forward to SGC because it has come up in their meetings and in Student Life. There are concerns about students smoking in areas beyond the parking lot (e.g. the large tree planter between Lot B, the Math Building, and Auto Tech). The student representatives wanted to find out about any citation or enforcement of the current smoking policy, and whether or not the campus could become 100% smoke-free. Concerns were also raised about e-cigarettes, as they also contain chemicals and are subject to the same legislation/policies as regular cigarettes; Ms. Shelbourne noted that the Peralta colleges produced a study about the effect of e-cigarettes on African-Americans, and she was working to obtain a copy of the report. The Council members viewed (online) and discussed: District Board Policy 2045 and HR Procedure 1080.1; the Student Code of Conduct (4CD Student Services Procedure 3027) posted on LMC's website; and an article about the Board of Supervisors amending the County's smoking ordinance to cover e-cigarettes. The dialogue included consideration of: installing kiosks/shelters in designated areas; developing wallet-sized handouts to raise awareness of smoking policies; increasing signage on campus; removing misplaced cigarette snuffers (e.g. near Child Study Center); and enforcement strategies for existing policies. President Kratochvil will talk with Russ Holt, Buildings & Grounds Manger, about campus signage and snuffer locations. He will also explore opportunities for gaining broader campus feedback about the issue (i.e. going "smoke-free" or designating new smoking areas) 	
	and put forward the topic at Chancellor's Cabinet.	
6.	 Updates & Announcements/Constituency Reports: President Kratochvil commented on how busy the campus had been with Accreditation meetings; he reminded the SGC members about the Exit Report scheduled for 2:00 p.m. on Thursday (10/9). Academic Senate: Tue Rust reported that Silvester Henderson showed a PPT he put together about the Ed Code and Academic Senate. They also received an update on the CSLO Coordinator Position, and the agreement reached about adjuncts being given consideration to serve in that capacity (if no full-time faculty are available and if the adjunct instructor holds a teaching assignment during his/her tenure in the CSLO role). President Kratochvil noted that there may be some exceptions for positions that have policy-making responsibilities. Associated Students: LMCAS will be sending representatives to the upcoming Region IV conference and approved a calendar of activities for Anti-Bullying Month (e.g. words of encouragement, express yourself through art, performances, etc). Other scheduled events include "Dig Pink" and a pep rally for the Volleyball team and IMPACT Leadership Retreat. LMCAS also approved a funding request for the Transfer Center and Honors Program to visit UCLA. President Kratochvil extended kudos to the students for the Homecoming activities. Classified Senate: Linda Kohler shared that Dave Belman provided a presentation on the Student Equity Plan. The Senate is gearing up for the 2nd Annual "Mid-Semester" Melt-Down, and the flyer is now out with info on the Annual Soup Cook-Off. Curriculum Committee: Louie Giambattista reported that the committee's first few meetings have been relatively slow, compared to the ramped-up efforts approving all of the Transfer Degrees (ADTs). The Anthropology and Music ADTs have now been approved by the State, along with the IGETC certificates. At a higher level, they are working on Assessment and the courses yet to come through; there are some "orphan" courses	
7.	Campus Communication: Actions & Notable Items to Report from SGC	
,,	SGC agreed that the items worth reporting out to the Senates and other campus groups included: 1) the Strategic Plan timeline and key dates for review/action; and 2) the discussion about smoking on campus.	
8.	Adjournment • SGC voted to adjourn the meeting. MSC: Richards/Stewart.	