

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

November 12, 2014

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Louie Giambattista, Kiran Kamath, Bob Kratochvil, Linda Kohler, Demetria Lawrence, Ronke Olatunji, Ginny Richards, Carla Rosas

| Item #                 | Topic/Activity   | Handouts/<br>References   | Action(s)       |
|------------------------|--|---|-----------------|
| <b>STANDING ITEMS:</b> |  |   |                 |
| 1.                     | <b>Public Comment</b><br>Carla Rosas reminded SGC about the Brian Copeland performance being held in the Recital Hall this evening; approximately 200 people have reserved tickets for the performance.  |   |                 |
| 2.                     | <b>Welcome</b><br>President Kratochvil welcomed the Council members and a student observer from Milton Clarke's class.   |   |                 |
| 3.                     | <b>Review</b> <ul style="list-style-type: none"> <li>• Agenda for November 12, 2014<br/>               President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: Lawrence/Richards.</i> <ul style="list-style-type: none"> <li>○ Yeas – Kohler, Lawrence, Richards, Stewart; Nays – N/A; Abstentions – N/A.</li> </ul> </li> <li>• Minutes (draft) from October 22, 2014<br/>               The October 22<sup>nd</sup> minutes will be reviewed at the next meeting.</li> </ul>  |   | Agenda approved |
| 4.                     | <b>Old Business</b>  |   |                 |
| 4a.                    | <b>SGC Priorities &amp; Sub-Committees</b> <ul style="list-style-type: none"> <li>• <b>Sub-Committee Charges &amp; Updates</b> <ul style="list-style-type: none"> <li>○ Nothing to report/discuss.</li> </ul> </li> <li>• <b>Strategic Planning</b> <ul style="list-style-type: none"> <li>○ Kiran Kamath reported that the strategic planning process is in the final stages and working toward submission to the Governing Board. Today the final draft of the Strategic Directions was sent to the Senate leadership for consideration/action at their upcoming meetings; this version – the visionary portion of the Plan – is intended to provide the context and narrative, and will be “fleshed out” for the final publication that goes forward to the Board. The general format/outline of LMC’s document mirrors what has been developed by the District Office and DVC. Next steps will include identifying and building the activities for the Strategic Plan from program-level (via Program Review), lateral (other College plans), and institution-level content. The Plan will come before SGC for action at its next meeting (December 10).</li> </ul> </li> <li>• <b>SGC Position Paper</b> <ul style="list-style-type: none"> <li>○ President Kratochvil distributed copies of the Position Paper “working document” displayed and reviewed at the last meeting. He asked the Council members to review this version to see if the changes shown align with their recollection of SGC discussions.</li> </ul> </li> </ul> | <a href="#">Strategic Planning Key Dates</a><br><br><a href="#">Draft Strategic Directions</a><br><br><a href="#">2003 SGC Position Paper</a> |                 |

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|---|--|---|--|
|   | <p>4b. <b>Smoking on Campus: E-Cigarettes</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil provided follow-up information to SGC’s previous discussions. He brought the item to two sessions of Chancellor’s Cabinet, and there was agreement on consideration of a policy change related to e-cigarettes. Since he put forward the issue, President Kratochvil is now tasked with developing a draft of the revised policy. He suggested that the proposal include a joint cover memo from LMCAS and Classified Senate to demonstrate the constituency support expressed by both groups. President Kratochvil noted that a two-fold approach will be needed to address the issue: 1) instituting the policy change; and 2) improving implementation of the policy (e.g. signage, ashtray/snuffer locations, and enforcement).</li> </ul>   |   |  |
|   | <p>4c. <b>Monday Meeting Calendar – Spring 2015</b></p> <ul style="list-style-type: none"> <li>• The SGC members unanimously approved the Spring 2015 “Monday Meeting” Calendar presented at the last meeting. <i>MSC: Kohler/Lawrence. Yeas – Kohler, Lawrence, Richards, Stewart; Nays – N/A; Abstentions – N/A.</i></li> </ul>  | <a href="#">Draft Monday Meeting Calendar (Spring 2015)</a> |  |
| <p><b>5. New Business</b></p>   |  |   |  |
|   | <p>5a. <b>Budget Update</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil asked Ronke Olatunji, Director of Business Services, to provide a brief recap of the budget presentation she made at the College Assembly on October 27, as it is important for SGC to have an understanding of the College/District budget process and the Adoption Budget. Ms. Olatunji reviewed the PowerPoint presentation with the group. In response to an inquiry about where “Box 2A” occurs on the budget development flowchart, she explained that it takes place each October (to prioritize faculty positions for the subsequent fiscal year). President Kratochvil explained that, for this year’s faculty hiring prioritization, the Academic Senate president and United Faculty representative agreed that positions funded with restricted dollars can be addressed outside of the “Box 2A” process. Louie Giambattista noted that, although Silvester Henderson agreed as the Senate president, he didn’t bring the item to the Academic Senate. Mr. Giambattista felt that the Senate may have a different viewpoint, and the District’s Uniform Employment Selection Guide (UESG) is silent on this issue. President Kratochvil indicated that, because the UESG is silent, each college determines its own practice; he believes that DVC is using a similar approach (handling restricted-fund positions outside of Box 2A), but he isn’t sure about CCC.</li> </ul> | <a href="#">Budget Update</a>                               |  |
| <p><b>6. Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil reported that the annual Accomplishments Report will be presented to the Governing Board at their Study Session tonight; the agenda also includes an item related to the Brentwood Center feasibility study.</li> <li>• Academic Senate: Louie Giambattista stated that the Senate hasn’t met since the last SGC meeting.</li> <li>• Associated Students: no representative present; Carla Rosas shared that LMCAS is very active, as always, and that all of the Student Senate members will be attending an upcoming conference.</li> <li>• Classified Senate: Linda Kohler announced that the Annual Soup Cook-Off raised approximately \$877.</li> <li>• Curriculum Committee: Louie Giambattista reported that a Brown Act snafu prevented the committee from having any meeting action items.</li> </ul> |  |   |  |
| <p><b>7. Campus Communication: Actions &amp; Notable Items to Report from SGC – N/A</b></p>   |  |   |  |
| <p><b>8. Adjournment</b><br/>The SGC meeting adjourned at 3:11 p.m.</p>   |  |   |  |