

Shared Governance Council

MINUTES

November 28, 2012
2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Anderson, Cea, Huffman, Kamath, Kohler, Kratochvil, Richards, Rust, Schmidt, Vazquez, Villegas, Goodin (presenter), Wahl (presenter), Beal (guest), Adams (support).

<i>Item #</i>	<i>Topic/Activity</i>	<i>Follow-Up</i>
1.	<p>Public Comment</p> <ul style="list-style-type: none"> • Tue Rust shared with SGC that he has been working on a grant opportunity in partnership with Cabrillo College and another institution in Florida. If – after meeting with members of the management team – it is determined the grant is a “fit” for LMC, the application would be submitted by the January 14 deadline. 	
2.	<p>Approve: Agenda for November 28, 2012</p> <ul style="list-style-type: none"> • The committee approved the agenda as-is. <p>Review: Minutes from November 14, 2012</p> <ul style="list-style-type: none"> • The members reviewed and approved the minutes from the last meeting, with the noted correction to change document title to “Minutes”; <i>MSC: Villegas/Rust.</i> 	
3.	<p>Old Business</p>	
3a.	<p>“Monday Meetings” Calendar for Spring 2013</p> <ul style="list-style-type: none"> • President Kratochvil displayed the latest draft of the “Monday Meetings” calendar, which incorporates SGC’s changes/suggestions from the last meeting. The Council members felt sufficient time had been allotted for the topics and activities represented on the schedule. It was noted that the intent of “Assessment” being placed on the calendar was to designate time for institutional dialogue around assessment as part of continuous improvement. • The SGC members approved the Spring 2013 calendar for “Monday Meetings”; <i>MSC: Huffman/Rust.</i> 	<p>The newly-approved calendar will be sent out campus-wide and posted on the SGC web page.</p>
3b.	<p>Review of College Mission & Vision</p> <ul style="list-style-type: none"> • President Kratochvil shared a clarification he’d received on the District strategic planning process, which will kick off next Fall and wrap up in Spring 2014. LMC’s strategic plan will flow from that. • To continue the committee’s discussion of reviewing and revising the Mission Statement, President Kratochvil presented a PPT that outlined the following: purpose of these efforts; role/use of the Mission; and ways to engage the entire campus community in the process. • The group feels it’s important to open up the process for broad input/participation, which may not have happened during the last revision (as part of preparations for previous Accreditation site visit). • It was suggested that LMC could have “signature themes” that represent the elements of its Mission Statement (e.g. in recent years, the College has been reinvented with new programs, facilities, grants, etc...). It was also noted that, as we proceed with the development of a revised Mission Statement, it will be important to review the ACCJC eligibility requirements. • Tue Rust asked that the minutes reflect his preference for the sample Mission Statements from DeAnza College and Santa Barbara City College. 	

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4.	New Business		
4a.	<p>Committee Charges</p> <ul style="list-style-type: none"> The SGC members reviewed the 2011-12 committee charges and a few Spring 2012 committee reports. At the meeting on December 12, SGC will review current charges and/or projects for its sub-committees and re-affirm/revise them for the remainder of the 2012-13 academic year. 		The sub-committee chairs will be invited to the 12/12 meeting.
4b.	<p>Update on Workforce Development Strategic Plan “Vision 20/20”</p> <ul style="list-style-type: none"> Ruth Goodin, Dave Wahl, and Kiran Kamath provided an update on the “Vision 20/20” Strategic Plan, including: an overview of the process, participants involved, goal of the project, examples of strategies and activities implemented, and reflections on efforts thus far. The vision is to create a sustainable cross-unit/interdisciplinary workforce development system that benefits all students, not just CTE students. President Kratochvil and the SGC members thanked the group for their presentation. 		
4c.	<p>Desire2Learn: Feedback from Curriculum Committee</p> <ul style="list-style-type: none"> Laurie Huffman was asked by the Curriculum Committee to bring forward their feedback/concerns about Desire2Learn and the migration from Blackboard. The Committee felt that reviewing/monitoring 508 compliance is not part of their purview and should be handled elsewhere within the College; Ms. Huffman has since met with faculty from CCC and DVC, who share similar concerns. Several recommendations have been offered, including keeping Blackboard for one more semester (to ensure courses are compliant before switching them to the new system) or rolling out D2L department-by-department, rather than for the whole college. It was noted that there is already a professional development plan in place to train faculty on D2L. The group was also reminded that D2L is a District-wide initiative and that SGC can send forward College feedback and recommendations, but is not in a position to make decisions/changes. 		President Kratochvil will bring Mike Becker into the discussion and invite him to attend a future meeting to address the issue.
5.	<p>Updates & Announcements:</p> <ul style="list-style-type: none"> President – President Kratochvil reported that earlier in the day he attended a regional meeting of community college CEOs, hosted by the President of CSU East Bay. He also invited everyone to the Annual Holiday Reception – “Farewell to 409” – being held in the President’s Office on December 10. Academic Senate – Ginny Richards reported that, at its last meeting, the Senate approved the AJ certificates and recognized Robin Aliotti. Classified Senate – Sandi Schmidt reminded the group that there is still time to register for the Holiday Lunch on December 6. The Senate had a very successful soup cook-off and will hold its last meeting on December 7. Associated Students – Sherrie Anderson used her report-out time to continue the discussion of 508 compliance. Curriculum Committee – no report. 		
NEXT MEETING: December 12, 2012 ~ 2:00 – 4:00 p.m. in CO-420			