

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

April 24, 2013

2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Anderson, Cea, Horan, Huffman, Kohler, Kratochvil, Lecky, Martinez, Richards, Rust, Schmidt, Villegas, Adams (support).

<i>Item #</i>	<i>Topic/Activity</i>	<i>Follow-Up</i>
<b>STANDING ITEMS:</b>		
<b>1.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Sherrie Anderson shared information about the LMCAS candy sales to support scholarships and breast cancer awareness.</li> <li>• Tue Rust passed around a flyer about the R.E.A.D. Club (<u>R</u>eading and <u>E</u>ducation <u>A</u>dvance <u>D</u>reams) working to raise money for a textbook loan fund.</li> </ul>	
<b>2.</b>	<p><b>Approve:</b> Agenda for April 24, 2013 The agenda was approved as-is.</p> <p><b>Review:</b> Minutes from March 13, 2013 The Council reviewed and approved the minutes from the meeting in March. <i>MSC: Schmidt/Villegas.</i></p>	
<b>3.</b>	<p><b>Old Business</b></p>	
3a.	<p><b>Update on Mission Statement Task Force</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil provided the SGC members with an update on the Task Force. After reviewing the survey feedback, examples from other institutions and other relevant materials, the Task Force is recommending that the existing Mission Statement not be changed at this time. Several SGC members expressed their personal disappointment about that outcome, and inquired about its implications for the upcoming strategic planning process and developing a new Vision Statement. President Kratochvil suggested that the Mission Statement could be revisited as part of the College's strategic planning efforts, which will commence after the District-wide process.</li> <li>• Because the Task Force was established by the Shared Governance Council, President Kratochvil would like SGC to take action on the recommendation at its next meeting.</li> </ul>	This item will be placed on the next SGC agenda so that the Council can take action on the Task Force recommendation.
3b.	<p><b>Monday Meetings Calendar – Fall 2013</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil displayed a draft of the Monday Meetings Calendar for Fall 2013, and provided an overview of the schedule. Michael Norris requested an additional meeting date for the Academic Senate, and SGC supported assigning November 18 for that purpose. Similarly, September 23 will be allotted to TLC and GE. The Council members then discussed the background/history and institutional commitment for providing groups with time at a Monday Meeting.</li> <li>• At its next meeting, SGC will vote on the Fall 2013 calendar. Once approved, the calendar will be sent out campus-wide prior to the end of this semester.</li> </ul>	Nov. 18 will be added as a date for Academic Senate. SGC will vote on the calendar at its next meeting.

3c.	<p><b>Accreditation: Brentwood Center Substantive Change Proposal</b></p> <ul style="list-style-type: none"> <li>A copy of the Substantive Change Proposal had been sent to the SGC members in advance of the meeting. Kiran Kamath provided a brief overview of the proposal, along with an explanation of the substantive change requirements/process. She asked that the Council members send her any comments/feedback they have about the Brentwood Center proposal.</li> </ul>	SGC members can send any comments directly to Kiran Kamath.
3d.	<p><b>2012-13 Resource Allocation Process (RAP) – Part III: Review of Committee Ratings</b></p> <ul style="list-style-type: none"> <li>President Kratochvil indicated that this item was placed on the agenda today in case any SGC members wanted to share comments about the process thus far; the Council will review/discuss the RAP ratings at the next meeting (May 8), once Judy Breza returns to campus.</li> <li>There was a question raised about the timing (and potential programmatic impact) of hiring for positions approved via a RAP request, since notification won't occur until many employees are leaving for the summer. It was explained that any newly-approved positions wouldn't take effect until July 1, and that recruitment processes could be pushed back further based on the availability of resources and space(s) in the HR "queue."</li> </ul>	The Council will review the RAP ratings at its meeting on May 8.
4.	<b>New Business (no items)</b>	
5.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>President Kratochvil informed the group that recruitments are currently underway for the 3 Instructional Dean positions and the Director of Business Services. Sherrie Anderson inquired about the hiring process timelines, parameters, and student involvement. President Kratochvil and Vice President Horan provided additional info about the hiring process for management positions within the District, as well as participation of students on the Screening Committee(s).</li> <li>Classified Senate: Linda Kohler stated that the Senate will be awarding \$4,100 in scholarships this year, thanks to all of the fundraising efforts; there is another fundraiser – Cinco de Mayo Luncheon – planned for May 2. The Classified Senate is currently struggling with identifying a date for the BBQ, as many folks will be on furlough during that time.</li> <li>Academic Senate: Ginny Richards shared that, at its last meeting, the Senate talked about updates from the State Academic Senate. They also had an extensive discussion regarding the College's EEO Committee, which had been a sub-committee of SGC. The Senate would like the EEO Committee to be reactivated, so that the work can move forward. Several SGC members conveyed that the EEO Committee had been inactive for several years, as things were impacted by the delayed approval (still pending) of the District EEO Plan. President Kratochvil informed the Council that the new EEO Officer is Vice President Horan, who will be examining existing protocols.</li> <li>Associated Students: Sherrie Anderson talked about the recent Academic Competition, at which the first place team members each won \$750 and members of the second place team received \$500 each. She also shared several LMCAS success stories: Jasmine Martinez, graduate of Pittsburgh High School and former concurrent enrollment student, earned a full scholarship to UC Davis; Debora van Eckhardt received an AGS scholarship; and Rosanna Clark also earned a scholarship.</li> <li>Curriculum Committee: Laurie Huffman reported that the Committee passed credit-by-exam for Spanish 50 &amp; 51.</li> <li>Vice President Horan provided an update on the Student Success Center construction project, which has had a shift in its construction schedule; "heavy work" will now end at 7:00 a.m., so he wanted to pass along that information to employees who begin work early in the morning. Overall, the construction project is currently on-time and on-budget.</li> </ul>	