

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

September 10, 2014

2:00 - 3:00 p.m., Room L-106

MEMBERS PRESENT: Louie Giambattista, Sable Horton, Kiran Kamath, Bob Kratochvil, Linda Kohler, Demetria Lawrence, Ronke Olatunji, Ginny Richards, Carla Rosas, Tue Rust, Jamila Stewart

Item #	Topic/Activity	Handouts/ References	Action(s) Taken
STANDING ITEMS:			
1.	Public Comment <ul style="list-style-type: none"> • N/A 		
2.	Welcome & Introductions <ul style="list-style-type: none"> • Kiran Kamath explained that President Kratochvil was attending a regional CEO meeting, so she would facilitate SGC until he arrived. She welcomed the two new SGC members: Sable Horton (LMCAS) and Jamila Stewart (Classified Senate). 		
3.	Review <ul style="list-style-type: none"> • Agenda for September 10, 2014 The SGC members unanimously reviewed and approved the agenda for September 10. <i>MSC: Kohler/Richards.</i> <ul style="list-style-type: none"> ○ Yeas – Horton, Kohler, Lawrence, Richards, Stewart; Nays – N/A; Abstentions – N/A. <i>MSC: Kohler/Richards.</i> • Minutes for May 14, 2014 and August 27, 2014 The Council members reviewed and approved the minutes from May 14 and August 27. <ul style="list-style-type: none"> ○ May 14: Yeas – Horton, Kohler, Richards; Nays – N/A; Abstentions – Lawrence, Stewart. <i>MSC: Kohler/Richards.</i> ○ August 27: Yeas – Horton, Kohler, Richards; Nays – N/A; Abstentions – Stewart. <i>MSC: Lawrence/Richards.</i> 		<p>Agenda approved</p> <p>Minutes approved</p>
4.	Old Business		
4a.	SGC Priorities & Sub-Committees <ul style="list-style-type: none"> • Accreditation – Site Visit (October 6-9) <ul style="list-style-type: none"> ○ Kiran Kamath, Accreditation Liaison Officer, provided an update on preparations for the upcoming ACCJC Visit. Photos and bios have been posted online for the 13 team members, who are currently reviewing LMC’s Self Evaluation Report. Kiran, who is having extensive communications with the Team Assistant regarding logistics, recommends that the Council members re-read and be familiar with Standard IV and SGC areas (e.g. RAP). In the Visit meetings, the campus community should expect the Team to inquire about “closing the loop”: decisions made, data used, resulting impact, assessments conducted, and improvements made. It is likely that members of the Visit Team will meet with SGC during its meeting on Wednesday, October 8. ○ The tentative Team Visit schedule includes: Sunday – most Team Members arrive; Monday – District Team visit and LMC Team meeting (AM), campus tour and “Meet and Greet” (PM); Tuesday& Wednesday – morning and afternoon meetings, including visits to Brentwood Center, Fire Academy, and Police Academy; Thursday – final Team meeting and 2:00 p.m. “Exit Meeting” with campus community. The Community Room (L-109) will serve as the Team Room, so it will be off-limits during the Visit. Each day, the Team will: arrive on campus by 8:30 a.m.; have a Team Meeting from 8:30 a.m. to 9:00 a.m. in L-109; have lunch in L-109 from 12:00 p.m. to 1:00 p.m.; and eat dinner together from 6:30 p.m. to 7:30 p.m. at the hotel. The committee discussed elements of the Team Visit, that it serves to validate the Self Evaluation, and how/when the College will learn about commendations and recommendations. They also learned that Gary Walker, LMCAS President, wants to sponsor an activity prior to the Visit week to help raise student awareness about Accreditation. • Sub-Committee Charges & Updates <ul style="list-style-type: none"> ○ Kiran Kamath distributed and reviewed the proposed 2014-15 charges for the Planning Committee. The five charges have been rolled over from 2013-14, with slight modifications to #3 and #4. This will return as an action item on SGC’s next agenda, so Kiran invited the Council members to send her feedback in the meantime. The charges will be sent to SGC for sharing with constituents. 	<p>Accreditation 2014</p> <p>Planning Committee 2014-15 Draft Charges</p>	

	<ul style="list-style-type: none"> • Strategic Planning <ul style="list-style-type: none"> ○ Kiran Kamath reminded SGC that the draft Strategic Directions will be presented at the September 24th meeting, and a copy will be sent in advance to the Council members for their review. In the meantime, vetting is occurring with the Senates and other committees. SGC is scheduled to take action on December 10, and all three Senates will have voted prior to that. Kiran reviewed some of the key dates for the strategic planning process, and a copy of the timeline will be provided to SGC. • SGC Position Paper <ul style="list-style-type: none"> ○ For the new Council members, President Kratochvil explained that the 2003 Position Paper serves as the “charter” for the committee. Last year SGC spent a considerable amount of time delving into the paper’s details and documented many suggested revisions. This year, SGC will take steps to formalize the changes; it is expected that a small group will work on drafting an updated Position Paper to be shared with the full committee for input and endorsement. 	Strategic Planning Key Dates 2003 SGC Position Paper	
5.	New Business [no items]		
6.	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> • President Kratochvil explained that the Adoption Budget was being presented to the Governing Board at its meeting this evening. As he outlined in the campus-wide RAP memo last May, there will be a “Phase II” of RAP allocations announced shortly. President Kratochvil also stated that, based on discussions last year in SGC (and in other venues), there is a renewed focus on enhancing bi-directional communication on campus. • Academic Senate: Louie Giambattista stated that, during a discussion item on its agenda, the Senate talked a lot about the Student Equity Plan (e.g. thoughts and ideas, what it should be, etc. . .). The Senate is also aware that the Strategic Plan will be a future action item. President Kratochvil reminded SGC that the upcoming College Assembly was deemed “management-called,” noting that the same would be true for the College Assembly sessions on the Student Equity Plan and Strategic Plan. He wants to make sure people are in attendance to stay informed and to have an opportunity to engage in institutional dialogue, but he also wants to maintain a balanced approach in use of the “management-called” designation. • Associated Students: Sable Horton shared that LMCAS has been very focused on its upcoming “Elevating Diversity” conference, and she hopes everyone can attend. • Classified Senate: Linda Kohler reported that, at its first meeting, the Classified Senate spent time reorganizing for the year, approving funding for social events, discussing Accreditation, and reflecting on some Senate accomplishments. They also discussed the proposed Budget Committee, but did not take action on the recommendation. • Curriculum Committee: Louie Giambattista reported that the Committee is going to work on preparing for the Accreditation Team Visit, with a focus on and review of Standard IIA. 		
7.	Campus Communication: Actions & Notable Items to Report from SGC <ul style="list-style-type: none"> • SGC agreed that there were two items worth reporting out to the Senates and other campus groups: 1) the details shared about the Team Visit schedule and related information; and, 2) that the RAP “Phase II” allocations will be announced after the Governing Board accepts the Adoption Budget. 		
8.	Adjournment <ul style="list-style-type: none"> • SGC voted unanimously to adjourn the meeting at 3:03 p.m. and attend the Brown Act Training in L-109. <i>MSC: Richards/Lawrence.</i> 		Meeting adjourned