

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

September 28, 2016

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Israel Castro, Kasey Gardner (via teleconference), Louie Giambattista, Bob Kratochvil, Ronke Olatunji, Ginny Richards

OTHER ATTENDEES: Laurie Huffman (presenter), Jennifer Adams (committee support)

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome & Introductions President Kratochvil welcomed everyone to the meeting, including new member Kasey Gardner.		
3.	Review <ul style="list-style-type: none"> ○ Agenda for September 28, 2016 The agenda was reviewed and approved by the Council members. <i>MSC: Gardner/Giambattista.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Castro, Gardner, Giambattista, Olatunji, Richards; Nays – N/A; Abstentions – N/A.</i> ○ Minutes (draft) from September 14th The minutes from the meeting held on September 14th were reviewed and approved by SGC. <i>MSC: Richards/Olatunji.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Castro, Giambattista; Nays – N/A; Abstentions – Gardner, Olatunji, Richards.</i> 		
4.	Old Business [items from 2015-16]		
4a.	Review of SGC Position Paper <ul style="list-style-type: none"> ○ The Council members continued their review of the Position Paper, discussing the need for clarification/consensus/documentation of voting and quorum parameters for SGC. This item will be brought forward to the next meeting for further dialogue, along with resource information that may be helpful in identifying procedures to be used. 		
4b.	Review of LMC Mission Statement <ul style="list-style-type: none"> ○ As a follow-up to the discussion at the last meeting, the SGC members reviewed the survey questions and process used in 2012-13 to review the Mission Statement. After an in-depth discussion, the consensus was that – at this point, given the relatively recent Strategic Plan and the current vacancy for the Senior Dean of Planning & Institutional Effectiveness position – the next review of the Mission Statement be placed on hold until the new Senior Dean is hired (and can lead the effort). 		
4c.	2016-17: SGC “Year-at-a-Glance” <ul style="list-style-type: none"> ○ This item was deferred to a future meeting, so that Dean Hannum can share a draft document related to an “end-of-the-year progress/report form” for sub-committees. 		
4d.	Budget & Resource Allocations <ul style="list-style-type: none"> ○ President Kratochvil and Ronke Olatunji shared information about the Adoption Budget, which was approved by the Governing Board at its September 14th meeting. Phase II allocations for RAP will be forthcoming, but the amount of available funds is relatively small (approximately \$50K). President Kratochvil also shared information about statewide enrollment trends, and the Council discussed such topics as: FTES/revenue; challenges with resources, space needs, and infrastructure; and the feasibility and/or streamlining of RAP. 		

5.	New Business <i>[beginning 2016-17]</i>		
5a.	Associate in Arts Degree for Transfer: Spanish <ul style="list-style-type: none"> ○ Laurie Huffman presented and reviewed the new program proposal for the Spanish AA-T degree materials, which had been provided to SGC in advance. Professor Huffman acknowledged Dean Ybarra and Louie Giambattista for their assistance and efforts. The Council members discussed the proposal, including AP Spanish units, Catalog policy related to units awarded for AP scores, testing into higher-level LMC course, and additional Foreign Languages courses on the TMC. ○ SGC unanimously approved the new program proposal. <i>MSC: Giambattista/Castro.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Castro, Gardner, Giambattista, Olatunji, Richards; Nays – N/A; Abstentions – N/A.</i> 		
6.	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> • President Kratochvil: no report. • Academic Senate: no report (Louie Giambattista was unable to attend their meeting due to a conference in Sacramento). • Associated Students: Israel Castro shared that a new LMCAS member joined on Monday. The Student Senate is working with Student Life on the upcoming IMPACT Student Leadership Conference (October 13 & 14). • Classified Senate: Linda Kohler reported that Trinh Nguyen attended the Senate meeting to talk about the Foundation and encourage payroll deductions. The Senate also discussed the opportunity that was made available for classified professionals to attend Fall Opening Day, but wished that more advance notice had been provided (as some departments were only informed days earlier). Dr. Kratochvil was surprised to hear about the late notification, as President’s Cabinet had discussed/decided to close departments months ahead of time (to allow for necessary planning, scheduling adjustments, and publicizing hours to students). • Curriculum Committee: no report. • Management Team: The September meeting of President’s Council included an ICS training on emergency preparedness. • Other: N/A. 		
7.	Community College Items of Interest: Legislation, Research & Best Practices <ul style="list-style-type: none"> • California College Promise – in the interest of time, this item was deferred to a future meeting. • Copies of <i>“Bread and Roses: Helping Students Make a Good Living and Live a Good Life”</i> were distributed on behalf of Dean Hannum, who obtained the publication for the SGC members. 		
8.	Campus Communication: Actions & Notable Items to Report from SGC <ul style="list-style-type: none"> • The SGC members will share with their constituency groups information about approval of the program proposal for the Spanish AA-T. 		
9.	Adjournment For the good of the order, President Kratochvil thanked Ronke Olatunji for all of her excellent work and contributions to SGC, LMC, and the District, and conveyed best wishes on her future endeavors. The SGC meeting adjourned at 4:03 p.m.		