INSTRUCTIONS FOR COMPLETION OF PROGRESS SURVEY (Academic Progress Report)

The Progress Survey will be available online for FULL-LENGTH SEMESTER instructors to complete **03/11/24 – 03/15/24.**

1. Send instructor(s) of your FULL-LENGTH SEMESTER course(s) an email indicating your participation in a LMC program that requires completion of the Progress Survey that is found in Starfish LMC Connect
2. Ask instructor(s) of your FULL-LENGTH SEMESTER course(s) to assist you by completing the Progress Survey between **March 11 – March 15, 2024**. It is *HIGHLY* recommended that you send your instructor an email between 3/7 – 3/13.
3. Check your InSite email in a few weeks to view instructor(s) response to the Progress Survey and your current grade in the course.
4. **IF YOU ARE ENROLLED IN SHORT-TERM COURSES, PLEASE FORWARD A COPY OF YOUR CANVAS GRADE REPORT:**

Class dates: 02/05 – 05/03 Grade report submission: 03/11 – 03/15

02/05 – 05/17 Grade report submission 03/26 – 03/29

02/12 – 05/10 Grade report submission 03/26 – 03/29

02/20 – 05/17 Grade report submission 04/01 – 04/05

02/26 – 04/12 Grade report submission 03/19 – 03/22

03/25 – 05/17 Grade report submission 04/16 – 04/19

04/01 – 05/17 Grade report submission 04/23 – 04/26

The Progress Survey / Academic Progress Report will be used to determine if additional support services may be required to aid your successful completion of Spring 2024 courses, and will allow you to interact with your instructor and determine your progress in your class(es).